

ACCREDITATION

Western Association of Schools and colleges
American Bar Association for Legal Assistants

APPROVALS

Approved for the training of veterans and/or eligible persons

ACADEMIC YEAR

Coastline Community College offers classes on the semester system throughout the academic year. The fall and spring semesters are sixteen weeks in length; the summer semester is eight weeks; and the winter intersession is four-weeks. All Coastline semesters, including semesters denoted as Military/Contract Ed., operate under the same Curriculum and Accreditation Standards.

GRADING

Student performance in courses is indicated by one of twenty grades. Grades which carry point value, and which are used in determining the grade point average (GPA), are as follows:

A – Excellent	4 grade points per unit
B – Good	3 grade points per unit
C – Satisfactory	2 grade points per unit
D – Passing, less than satisfactory	1 grade point per unit
F – Failing	0 grade point per unit

The following grades are not part of the GPA computation:

CR/P – Credit at least satisfactory	Unit credit granted
NC/NP – Non-Credit, less than satisfactory or failing.....	No units granted
W – Withdrawal	No units granted
MW – Military Withdrawal	No units granted
I, IB, IC, ID, IF, INP – Incomplete	No units granted
IP – In Progress	No units granted
NG – Non-Graded	No units granted
RD – Report Delayed	No units granted

Incompletes were expanded to include the grade that the incomplete will revert to in one year if the student does not make up the coursework with the instructor (i.e. ID = incomplete which will revert to a "D" in one year if the student does not make up missing coursework).

An "E" to the far right of a course indicates that the grade has been excluded from the GPA calculation. The reasons for the exclusions may be notated as follows:

ACDRWL.....	Academic Renewal
HS	High School Credit Only
UR	Unauthorized Repeat
SUBSTND	Repeated Substandard Grade

OTHER NOTATIONS

CE	Credit by Exam
(I).....	Winter Intersession Course
P.....	Course Name/Number Previously Used
S	Course Name/Number Previously Used
H	Honors Course

COURSE NUMBERING

001-099	Basic and Vocational Skills courses designed to satisfy A.A. Degree requirements (except Compensatory courses), but generally are not transferable to four year colleges/universities.
100-299	Courses designed for transfer to the California State University system and other four year colleges/universities.
300-399	Highly specialized courses that may be student-negotiated for transfer to four year colleges/universities
400-499	Non-credit courses (Effective September 1987)

ACADEMIC HONORS

Coastline Community College recognizes academic honors in the fall and spring semesters and annually acknowledges those who graduate with honors.

President's List – Student completed a semester of at least 12 units in courses awarding letter grades in which a GPA of 4.0 is earned.

Dean's List – Student completed a semester of 6.0 to 11.9 units in courses awarding letter grades during which a GPA of 3.75 to 4.0 is earned.

Eligibility for Graduation with Honors:

- Student meets all graduation requirements.
- Student achieves a 3.5 or higher GPA in all college units attempted and a 3.5 or higher GPA in all courses completed at Coastline.

ACADEMIC PROBATION & DISQUALIFICATION

Students who do not maintain a satisfactory grade point average or course completion ratio are placed on probation and may become subject to dismissal.

ACADEMIC RENEWAL

Academic Renewal permits the alleviation of previously recorded substandard academic work which is not reflective of a student's present ability. See the College Catalog for Academic Renewal Policies and Procedures.

COURSE REPETITION POLICY

Only courses which fall into the following categories may be repeated. Enrollment in two sections of the same course is not permitted.

1. Prior to Spring 2008, courses designated AB, AC, etc. may be repeated for credit; however, they may not be taken concurrently. Courses with AB, AC, or AD designations may be taken for credit according to the following schedule:
 - AB designation: may be taken twice for credit.
 - AC designation: may be taken three times for credit.
 - AD designation: may be taken four times for credit.
 As of Spring 2008, courses which may be repeated for credit are notated in the college catalog.
2. Courses in which a substandard grade (D, F, and/or NC/NP) was received. Students may repeat a course in which a substandard grade was earned.

DATABASE CONVERSION

In November 2007, the Coast Community College District converted a new database. As a result, the following changes took place to our academic history:

A "C" was added to all of the course numbers (i.e. ENGL 100 changed to ENGL C100).